

KARNATAKA POWER TRANSMISSION CORPORATION LTD.,

No: KPTCL/B8/2344/09-10(15)

Encl :



Corporate Office,
Kaveri Bhavan,
Bangalore - 560 009.

Dated: 2 MAR 2013

Circular

Sub: Assigning of BR numbers to all the Bills received at Divisional Offices of KPTCL.

Ref: 1) Circular No. KPTCL/DF/PS/190/2008 dt. 30.05.2008 of Director (Finance), KPTCL, Bangalore.

2) Circular No. KPTCL/B8/2344/09-10(14) dt. 26.12.2012.

It is regretted to note that inspite of Circulars issued regarding assigning of BR numbers to all the Bills received at Divisional Offices of KPTCL, the circular instructions are not being followed and procedures being adopted continue to be erratic and unsatisfactory. Hence, it is once again directed to strictly follow the instructions detailed in the Circulars under reference without giving any room for further complaints and ensure that there are no delays in clearing of bills, failing which action will be initiated against the concerned.

Further to the above instructions, all the Turnkey agencies are hereby directed to invariably mark a copy of the covering letter appended to the bills submitted at bill passing sections / Divisional Offices to the Financial Adviser (A&R), KPTCL, Kaveri Bhavan, Bangalore without fail. In case, BR Nos. are not assigned immediately at Division Offices, the Financial Adviser (A&R), KPTCL, Kaveri Bhavan, Bangalore *shall initiate action to assign BR Nos.* to such bills and take further action in the matter. These instructions shall scrupulously be followed with immediate effect.

B. Shela 12.02.13
Deputy General Manager (Tech),
KPTCL, Bangalore.

To,

1. All the Chief Engineers (Electy.), KPTCL.
 - (i) Chief Engineers (Electy.), are requested to inform all the Turnkey agencies to send a copy of the covering letter appended to the bills submitted at bill passing sections / Division Offices to Financial Adviser (A&R), KPTCL, Kaveri Bhavan, Bangalore without fail.
 - (ii) Chief Engineer (T&P), KPTCL, Kaveri Bhavan, Bangalore for information and with a request to take necessary action to send a copy of this Circular to all the Turnkey Agencies of KPTCL.