

KARNATAKA POWER TRANSMISSION CORPORATION LTD.,

No: KPTCL/B8/2344/09-10
Encl :



Corporate Office,
Kaveri Bhavan,
Bengaluru - 560 009.

Dated: 18 DEC 2014

Circular

Sub: Modification to the Bill Tracking System – Reg.

Ref: Note No. B31/SEE(IT&MIS)/DCA(IT)/32736/2012-13 dt. 12.12.2014
from Superintending Engineer (EI), IT&MIS, KPTCL, Bengaluru.

The existing Bill Tracking System has been modified to facilitate the Suppliers / Contractors to upload the scanned copy of their bills to KPTCL website. The instructions to operate the modified software are as detailed below.

- The Supplier/Contractor has to register for obtaining “userId” and password by entering their details and email-id using the link “Uploading of Suppliers/Contractors bills” provided in KPTCL web site ‘<http://www.kptcl.com>’.
- After verification, a confirmation mail will be sent to the registered Supplier / Contractor’s email-id by SEE(IT&MIS).
- The Supplier/Contractor can login to the Bill Tracking Software by entering the “UserId” and password. After successful login, the scanned copy of the bill can be uploaded and on successful upload of the bill, a “Bill Id” is generated.
- The B.R.No. shall be assigned at the concerned Division duly selecting the bill uploaded by the Suppliers / Contractors after obtaining the physical bill. Hitherto the Divisions are directly creating the bills in the bill tracking system using the “Create new bill” option, now the Divisions have to use “Assign B.R.No” option for assigning the B.R.No. to the already uploaded bill.
- If the B.R. No. is not assigned within 2 days from the date of uploading of the bill, the system/Computer will send emails to the higher authorities such as SEE/CEE/CA etc. Also if the bill is not passed within 30 days from the date of assigning the B.R.No., the report shall automatically escalated to the higher authorities.
- It is be made clear that this will be a monitoring system of existing system only.

The above procedure shall come into effect from January 2015. However who ever register early the software can be used earlier to January 2015.

Sudha 18/12/14
Deputy General Manager (Tech.)
KPTCL, Bengaluru.

Copy to:

- All Chief Engineers (Electy.), KPTCL.
- Financial Advisor (A&R) and (I/A) KPTCL, Kaveri Bhavan, Bengaluru-09.

DCA (IT)
19/12/14

3. PS to Managing Director /Director (Transmission)/ Director (Finance)/ Director (A&HR) and Director (RA) & Company Secretary, KPTCL, Kaveri Bhavan, Bengaluru-09.

To:

- ✓ 1. SEE, IT&MIS, KPTCL, Kaveri Bhavan, Bengaluru with a request to arrange to upload the Circular in the KPTCL website.
2. All Superintending Engineers (EI), Works/ Works & Maintenance Circles, KPTCL.
3. SEE(P&M) shall give wide publicity in the following manner.
 - a. By emailing every contractors who are operating as on date indicating modus operandi.
 - b. He shall furnish list of all such contractors to SEE(IT&MIS) immediately and also furnish new contractors details as and when purchase order / work Award is issued across the state.
 - c. A cutoff date, say from January 2015 be declared as the date from which this will be operational. However who ever register early the software can be used earlier to January 2015.
4. All Controllers of Accounts, Transmission Zones, KPTCL.
5. All Executive Engineers (EI), Major Works/ TL &SS Divisions, KPTCL.
6. All Deputy Controllers of Accounts, KPTCL.
7. All AOs & AAOs, I/A, KPTCL.